



# GOVERNMENT POLYTECHNIC, MADHUBANI

At – Araria Sangram, Jhanjhapur, Tulapatganj,  
Pin- 847109 (Bihar).

Ph. No.- 06273-291200 | Email: govpolytechnicmdb@gmail.com

## MINUTES OF MEETING Training & Placement Cell Committee

Order No.: 582

Date: 26/09/2026

A meeting of the Training & Placement Cell Committee of Government Polytechnic, Madhubani was held on 26 September 2026 from 12:00 PM to 1:00 PM in the Principal's Office to discuss and plan various activities related to training, internship, placement and industry interaction. The meeting was attended by the Principal, TPO, concerned members of the Training & Placement Cell Committee and representatives of the concerned departments.

The following points were discussed and the decisions/actions noted:

### 1. Student Training and Skill Development

The committee discussed the need to strengthen student training and skill-development activities. It was emphasized that students should be provided adequate opportunities for technical training, aptitude development, communication skills, soft skills and other industry-oriented competencies to improve their overall employability.

### 2. Internship Opportunities for Students

The committee discussed internship opportunities for students and decided that suitable industries and organizations should be identified and contacted for providing meaningful internship opportunities. It was specifically emphasized that due diligence should be exercised before recommending any internship provider and **that students should not be directed towards dubious, unverified or unsuitable internship companies like debarred by SBTE if any.**

### 3. Core-Branch Placement Opportunities

The committee discussed opportunities for placements in core engineering sectors. **The Heads of the respective departments** were requested to coordinate with reputed and high-calibre companies in their respective fields, make efforts for establishing institutional collaboration/MoUs wherever feasible, and endeavour to facilitate campus recruitment opportunities for students.

### 4. Mock Tests and Mock Interviews

The members discussed the need to conduct regular aptitude tests, technical tests, communication sessions and mock interviews to improve students' preparedness for placement drives and recruitment processes. **Each department will coordinate with the concerned manpower/resource persons to facilitate these tests and other placement-preparation activities.**

### 5. Industry Stakeholders and MoUs

The committee discussed the need to strengthen interaction with industry stakeholders and explore suitable opportunities for collaboration and MoUs. Such collaborations may facilitate training programmes, internships, industrial visits, expert lectures and placement opportunities for students.

### 6. Final-Year Eligible Students' Data – 2024–27 Batch

The committee discussed the preparation and verification of data of eligible final-year students of the 2024–27 batch. **The Student Welfare Department/Registration Officer** was requested to provide



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updated and verified student information to the Training & Placement Cell for further placement-related activities.

## 7. Branch-wise Alumni Contact Database

The committee discussed the preparation of a branch-wise alumni contact database. It was decided that updated contact details of alumni should be collected and maintained department-wise, with the support of the concerned Heads of Departments, so that alumni may be effectively contacted and invited for the proposed Alumni Meet and other institutional activities.

## 8. Higher Studies Data and NBA Documentation

The committee discussed the compilation of higher-studies data of students who passed out during the last three years. The concerned departments were requested to collect, verify and submit the required information. Proper compilation and maintenance of relevant records was also emphasized in view of NBA Visit and documentation requirements.

## 9. Coordination for Pool Campus Drives

The committee emphasized that all members should work in close coordination with the Training & Placement Cell. Whenever a Pool Campus Drive is organized, all concerned members of Government Polytechnic, Madhubani shall extend necessary cooperation for its smooth conduct and timely completion. Members may also provide additional support beyond their routine duties, whenever required, for the successful conduct of such drives.

The meeting concluded with a vote of thanks to the Chair.

*K. Shrivastava*  
26/09/26  
TPO  
Govt. Polytechnic  
Madhubani

Training & Placement Cell  
Government Polytechnic, Madhubani

*P. M.*  
26-09-26  
Principal  
Govt. Polytechnic  
Madhubani

Government Polytechnic, Madhubani

## In the above Meeting following members remained present:

1. Prof. Ashish Kr. Jha *Ak Jha* 26/09/26
2. Prof. Gaurav Kr. Sinha *Gaurav* 26/09/26
3. Prof. Baidyanath Mandal *Baidyanath* 26/09/26
4. Prof. Sourav Kumar *Sourav Kumar* 26/09/26
5. Prof. Subash Chandra *Subash Chandra* 26-09-26
6. Prof. Suman Kumar *Suman Kumar* 26/09/26



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**Glimpses of Monthly TPO Cell Meeting on dated 26/09/2026**

