

GOVERNMENT POLYTECHNIC, MADHUBANI

At – ARARIA SANGRAM, JHANJHARPUR (BIHAR)

P.O. – TULAPATGANJ, PIN 847109

Mr. Parashuram Mishra

(Principal)

Mob. 9334157728



E-mail-govpolytechnicmdb@gmail.com

Ref. no- 578

Date: 25/09/26

OFFICE ORDER

To strengthen and streamline the activities of the **Training & Placement Cell of Government Polytechnic, Madhubani**, and to ensure effective coordination of *training, internship, placement, industry interaction, career guidance and other employability-related activities*, the following committee is hereby constituted with immediate effect:

Responsibilities of the Committee:

Name & Designation	Role in Committee
PROF. KUMARI SHAMBHAVI	TPO
PROF. ASHISH KUMAR JHA	ASSISTANT TPO
PROF. BAIDYANATH MANDAL	HOD (EC)
PROF. SOURAV KUMAR	HOD (ME)
PROF. GAURAV KUMAR	HOD (EE)
PROF. SUBHASH CHANDRA	HOD (CSE)
PROF. SUMAN KUMAR	HOD (CE)

The committee shall work collectively towards:

1. Coordinating campus recruitment drives, pool drives and placement activities for students.
2. Facilitating industry interaction, internships, industrial visits, MoUs and industry-academia collaboration.
3. Identifying and communicating suitable training and employment opportunities to eligible students.
4. Organising pre-placement training, aptitude tests, technical sessions, group discussions, mock interviews and career guidance Programmes.
5. Maintaining and periodically updating student placement records, company data and relevant documentation.
6. Coordinating with Heads of Departments, faculty members, companies and other stakeholders for smooth execution of placement-related activities.

7. Supporting students in developing technical, communication, soft skills, professional and overall employability.
8. Ensuring proper documentation and evidence of Training & Placement activities as required for institutional records, accreditation and quality-assurance purposes.
9. Undertaking any other Training & Placement-related responsibility assigned by the competent authority from time to time.

All concerned members are requested to extend their cooperation and actively contribute towards strengthening the **Training & Placement Cell** and enhancing career opportunities for the students of **Government Polytechnic, Madhubani**.

This order shall come into force with immediate effect.

Copy to:

1. All concerned committee members
2. All Heads of Departments (EC, ME, EE, CSE, CE).
3. Training & Placement Cell.
4. Establishment Section, Government Polytechnic Madhubani.

K. Shamsuddin
25/09/26
TPO

GOVT POLYTECHNIC MADHUBANI

TPO
Govt. Polytechnic
Madhubani



PA
25-09-26

PRINCIPAL
GOVT POLYTECHNIC MADHUBANI

Principal
Govt. Polytechnic
Madhubani